



District of Timiskaming Social Services Administration Board
Conseil d'administration des services sociaux du district de Timiskaming

**Minutes of the Regular Meeting of the Board
held Wednesday, December 16, 2009
at the Medical Centre Boardroom, Englehart**

PRESENT: Jim Whipple, Vice Chair
Dan Côté
Norm Mino
Mike Pearson
Nina Wallace
Tom Wells
Arla West
Don Studholme, Chief Administrative Officer
Isabelle Rhéaume, Executive Assistant to CAO (Recorder)

GUESTS: Janice Loranger, Director of Finance
Dani Grenier-Ducharme, Children's Services Manager
Mike Trodd, EMS Chief
Mark Stewart, Director of Client Services

REGRETS: Norm Menard, Chair
Linda Cunningham

CALL TO ORDER:

The Regular Meeting of the Board was called to order at 5:30 p.m.

1.0 DISCLOSURE OF PECUNIARY INTEREST

None.

2.0 PETITIONS AND DELEGATIONS

None.

3.0 ADDITIONS TO AGENDA / ACCEPTANCE OF AGENDA

MOVED BY: Norm Mino

Motion # 1

SECONDED BY: Arla West

THAT the agenda of the December 16, 2009, regular meeting of the Board be accepted as presented.

CARRIED

4.0 ADOPTION OF PREVIOUS MINUTES

MOVED BY:

Tom Wells

Motion # 2

SECONDED BY:

Dan Coté

THAT the minutes of the November 18, 2009, meeting of the Board be approved as presented.

CARRIED

5.0 BUSINESS ARISING FROM PREVIOUS MINUTES

Don Studholme, CAO provided the Board with updates from the business arising of the November 18th minutes as follows:

- All the items that were directions to staff have either been completed or are on tonight's agenda.

6.0 CORRESPONDENCE

None.

7.0 OTHER BUSINESS

7.1 Public Access Defibrillator Project Update

Mike Trodd, EMS Chief presented this information to the Board as an update. Jim Whipple asked Mike to prepare some packages with letters about the program and application forms and he will deliver them to the unincorporated townships that have community centres and hand them out.

7.2 EMS Proposed Budget

Don Studholme, CAO opened up this item stating that there may further changes to come depending on the Board's decisions this evening on some of the Business cases presented. Mike Trodd, EMS Chief presented his proposed 2010 budget to the Board along with his three Business Cases. After discussion the Board decided on the following:

- The Trailers were not approved at this time.
- The Purchase of 2 new ambulances with the old ones going to two First Response Teams to replace their old stock was approved.
- The Electronic Patient Care Technology was not approved at this time.

7.3 Ontario Works / ODSP Proposed Budgets

Don Studholme, CAO opened up this item stating that although there was some savings with the uploading that much of these were eaten up by 2% increase in OW benefits, there were also vacancies last year that have been filled. Mark Stewart, Director of Client Services presented his proposed 2010 budget to the Board. After some questions and discussion Janice Loranger, Director of Finance explained to the Board that we are under funded by the Ministry for our OW Administration costs, this is an issue that many other DSSAB's face and that NOSDA is involved in helping to rectify the problem.

7.4 Special Needs Hub in KL: Location Selection

Dani Grenier-Ducharme, Children's Services Manager presented this item to the Board for their information.

7.5 Board Governance By-Law: Removal of section 4.22 AGM

Don Studholme, CAO presented this item to the Board.

MOVED BY: Mike Pearson

Motion # 3

SECONDED BY: Tom Wells

THAT the Board Governance By-Law No. 2009-01 be repealed

AND THAT By-Law No. 2009-02 be accepted.

CARRIED

7.6 Increasing Market Rents

Don Studholme, CAO presented this item to the Board. We will be raising our Market rents by the 2.1% allowed but a greater issue exists with the fact that the Ministry has not raised their utility factor and social assistance rental scale since 2001 which holds back our revenues under RGI.

Notice of Motion: That a resolution be brought forward at the next meeting to address this matter, addressed to the Minister, copying all agencies that can assist.

7.7 Social Housing Reserves

Don Studholme, CAO presented this item to the Board with a recommendation to the Statutory Entitlements and Restructuring Funding Reserves be moved to the Capital Reserve.

MOVED BY: Tom Wells

Motion # 4

SECONDED BY: Nina Wallace

THAT the Social Housing Statutory Entitlement and Restructuring Funding Reserves be transferred to the Social Housing Capital Reserve.

CARRIED

8.0 IN CAMERA SESSION

MOVED BY: Dan Coté

Motion # 5

SECONDED BY: Arla West

THAT the Board resolves to move into closed session to discuss one Human Resources matter(s) and approve minutes.

CARRIED

9.0 RETURN TO REGULAR MEETING

MOVED BY:
SECONDED BY:

Tom Wells
Dan Coté

Motion # 6

THAT the Board resolves to rise from the in camera session and reconvene with the regular meeting without report at 8:03 p.m.

CARRIED

10.0 ADJOURNMENT/ NEXT MEETING

MOVED BY:
SECONDED BY:

Nina Wallace
Arla West

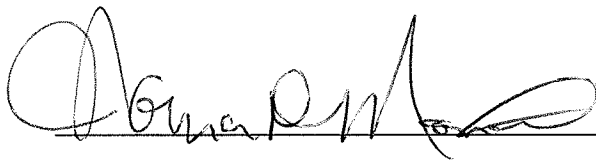
Motion # 7

THAT the Board meeting be hereby adjourned at 8:04 p.m.

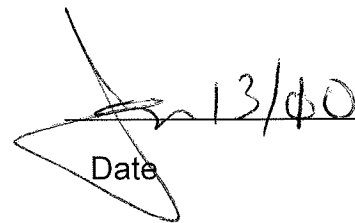
AND that the next meeting be held on January 13, 2010, in Englehart, or at the call of the Chair.

CARRIED

Minutes signed as approved by the Board:



Board Chair



Date