



District of Timiskaming Social Services Administration Board
Conseil d'administration des services sociaux du district de Timiskaming

**Minutes of the Regular Meeting of the Board
held Wednesday, February 24, 2010
at the TC&FS Boardroom, Englehart**

PRESENT: Mike Pearson, Acting Chair
Dan Côté
Norm Mino
Nina Wallace
Arla West
Don Studholme, Chief Administrative Officer
Isabelle Rhéaume, Executive Assistant to CAO (Recorder)

GUESTS: Janice Loranger, Director of Finance
Dani Grenier-Ducharme, Children's Services Manager
Mike Trodd, EMS Chief
Mark Stewart, Director of Client Services
Anna McGonigal, Social Housing Manager
3 audience members

REGRETS: Jim Whipple, Chair
Linda Cunningham
Tom Wells

CALL TO ORDER:

The Regular Meeting of the Board was called to order at 5:35 p.m.

1.0 DISCLOSURE OF PECUNIARY INTEREST

None.

2.0 PETITIONS AND DELEGATIONS

None.

3.0 ADDITIONS TO AGENDA / ACCEPTANCE OF AGENDA

It was noted that items 5.1 and 7.6 were reversed on the agenda.

MOVED BY: Norm Mino

Motion # 1

SECONDED BY: Arla West

THAT the agenda of the February 24, 2010, regular meeting of the Board be accepted as amended.

CARRIED

4.0 ADOPTION OF PREVIOUS MINUTES

MOVED BY: Nina Wallace
SECONDED BY: Dan Coté

Motion # 2

THAT the minutes of the January 13, 2010, meeting of the Board be approved as presented.

CARRIED

5.0 BUSINESS ARISING FROM PREVIOUS MINUTES

5.1 Social Housing Resolution for MMAH

Don presented the resolution to the Board for acceptance as per their request at a previous meeting to address updating the allowance in Ontario Regulation 298/01.

MOVED BY: Dan Coté
SECONDED BY: Nina Wallace

Motion # 3

Whereas the costs to operate social housing for the District of Timiskaming Social Services Administration Board continues to escalate;

Whereas the costs for utilities is a major component of the rising operating costs;

Whereas the Utility Factors and the Ontario Disability Support Program and Ontario Works rental scales outlined in Ontario Regulation 298/01 pertaining to the Social Housing Reform Act have not been updated since 2001;

Therefore Be It Resolved, that the District of Timiskaming Social Services Administration Board requests that the Minister for Municipal Affairs and Housing review and adjust the utility factors and rental scales outlined in Ontario Regulation 298/01, and

Furthermore, a copy of this resolution be forwarded to David Ramsey, MPP, to the 23 municipalities in the District of Timiskaming and to NOSDA for ratification at their Annual Meeting.

CARRIED

6.0 CORRESPONDENCE

MOVED BY: Arla West
SECONDED BY: Norm Mino

Motion # 4

THAT the Board receive the Correspondence as presented, for information.

CARRIED

6.1 MMAH - Ontario AHP Northern Component Funding Confirmation

Don presented this item to the Board for their information. This project will help 55 units within our district.

6.2 MMAH – 2010 FONOM / MMAH Northeastern Municipal Conference

Don presented this item to the Board for their information.

6.3 MCSS – OW Incentive Funding

Don presented this memo from MCSS indicating that the 100% provincially funded Incentive Funding will be cost shared with municipalities at 50/50 beginning 2011. This is a prime example of where the province tells the municipalities they are uploading OW costs (\$30,700 in 2010) to save them money. Then they alter a funding formula where the municipalities will pay more. It is estimated that this change will cost the municipalities approximately \$30,000 in 2011. The CAO will write a letter to the municipalities informing them of this.

7.0 OTHER BUSINESS

7.1 Board Member Resignation

Don Studholme, CAO presented this item to the Board. The position will be posted in the newspapers requesting resumes and hopefully the new Board Member could be in place for the April 2010 meeting.

DIRECTION TO STAFF: That a letter of thanks be drawn up and provided to Mr. Menard signed by the Board Chair.

MOVED BY: Norm Mino **Motion # 5**
SECONDED BY: Arla West

THAT the Board accept the resignation of Board Member Norm Menard from Area 7 as described in Schedule 7 of Ontario Regulation 278/98.

CARRIED

7.2 2010 Proposed Budget as a whole

Don Studholme, CAO presented this item to the Board and answered questions. Budget packages will be sent out to each municipality in the next few days. 22 out of 23 municipalities will save more then promised from the Ministry due to the uploading.

MOVED BY: Dan Coté **Motion # 6**
SECONDED BY: Nina Wallace

THAT the Board approve the 2010 Total Budget for the Operations of the DTSSAB to be set at
\$47,299,898 gross expenditure
And
\$7,552,791 municipal costs

CARRIED

7.3 2009 Q4 CAO Operational Overview

Don Studholme, CAO presented this item to the Board for their information. The finance Q4 will be completed and presented as a part of the audit process which should occur at the May meeting.

7.4 Vehicle Donation Haiti

Mike Trodd, EMS Chief presented this item to the Board for their approval. The Board approved the idea but wanted to ensure that it was at least offered throughout the district first.

MOVED BY: Nina Wallace
SECONDED BY: Norm Mino

Motion # 7

THAT the EMS Ambulance 91-0026 be declared surplus and provided to Rotary Club Kirkland Lake for shipment to Haiti for use in their relief efforts.

CARRIED

7.5 TC&FS Whitewood Project

Don Studholme, CAO presented this item to the Board for their support. There is no financial impact to the DTSSAB, we are simply a flow through, but the Ministry wants a resolution to portrait our support.

MOVED BY: Arla West
SECONDED BY: Dan Coté

Motion # 8

THAT the DTSSAB support the Timiskaming Child and Family Services' application for funding under the Affordable Housing Rental and Supportive Program for their Timiskaming Youth Transitional Housing Project at 157 Whitewood Avenue in Temiskaming Shores.

CARRIED

7.6 Housing Study

Don Studholme, CAO presented this item to the Board for their support and approval. This study will cover all aspects of all housing in Kirkland Lake. Anna and Don will sit on steering committee to ensure that the Social Housing aspect is well represented. The approx full cost of this study will be \$65,000. If the project is a success Don would like to see if Temiskaming Shores or Englehart are interested in this idea.

MOVED BY: Nina Wallace
SECONDED BY: Norm Mino

Motion # 9

THAT the Board approve participating in a Housing Study for Kirkland Lake in partnership with the Town of Kirkland Lake and Kirkland Lake Non-Profit Housing up to a maximum cost of \$8,000.

CARRIED

7.7 Signing Authority Update

Don Studholme, CAO presented this item to the Board. It was noted that some of the titles were no longer valid since the restructuring; this will now have correct up to date titles.

MOVED BY: Arla West

Motion # 10

SECONDED BY: Dan Coté

THAT the Board approves the following positions with signing authorities for ALL Accounts:

Board Chair
Board Vice-Chair
Chief Administrative Officer
Director of Finance
Director of Human Resources
Director of Client Services
Finance Supervisor

AND, THAT the Board approves the following positions with signing authority for the Social Assistance and Social Housing Accounts:

Ontario Works Manager
Children's Services Manager
Social Housing Manager
EMS Chief

FURTHERMORE, THAT the above signing authorities replace any existing authorities.

CARRIED

7.8 CAO Report

Don Studholme, CAO presented this item to the Board for their information.

8.0 IN CAMERA SESSION

MOVED BY: Norm Mino

Motion # 11

SECONDED BY: Arla West

THAT the Board resolves to move into closed session to discuss one Human Resources matter(s).

CARRIED

9.0 RETURN TO REGULAR MEETING

MOVED BY: Arla West **Motion # 12**
SECONDED BY: Norm Mino

THAT the Board resolves to rise from the in camera session and reconvene with the regular meeting with report at 7:15 p.m.

CARRIED

MOVED BY: Nina Wallace **Motion # 13**
SECONDED BY: Dan Coté

THAT the Board directs the CAO and the Director of Client Services to sign the Collective Agreement with CUPE Local 4357 for a four year term ending December 31, 2013.

CARRIED

10.0 ADJOURNMENT/ NEXT MEETING


MOVED BY: Nina Wallace **Motion # 14**
SECONDED BY: Arla West

THAT the Board meeting be hereby adjourned at 7:16 p.m.

AND that the next meeting be held on March 24, 2010, in Englehart, or at the call of the Chair.

CARRIED

Minutes signed as approved by the Board:



Board Chair

March 24, 2010

Date