



District of Timiskaming Social Services Administration Board
Conseil d'administration des services sociaux du district de Timiskaming

**Minutes of the Regular Meeting of the Board
held Wednesday, January 13, 2010
at the TC&FS Boardroom, Englehart**

PRESENT: Jim Whipple, Chair
Mike Pearson, Vice Chair
Dan Côté
Linda Cunningham
Norm Menard
Norm Mino
Nina Wallace
Arla West
Don Studholme, Chief Administrative Officer
Isabelle Rhéaume, Executive Assistant to CAO (Recorder)

GUESTS: Janice Loranger, Director of Finance
1 audience member from Chartlon-Dack

REGRETS: Tom Wells

CALL TO ORDER:

The Regular Meeting of the Board was called to order at 5:35 p.m.

1.0 DISCLOSURE OF PECUNIARY INTEREST

None.

2.0 PETITIONS AND DELEGATIONS

None.

3.0 ADDITIONS TO AGENDA / ACCEPTANCE OF AGENDA

MOVED BY: Mike Pearson

Motion # 1

SECONDED BY: Dan Côté

THAT the agenda of the January 13, 2010, regular meeting of the Board be accepted as presented.

CARRIED

4.0 ADOPTION OF PREVIOUS MINUTES

MOVED BY: Jim Whipple
SECONDED BY: Arla West

Motion # 2

THAT the minutes of the December 16, 2009, meeting of the Board be approved as presented.

CARRIED

5.0 BUSINESS ARISING FROM PREVIOUS MINUTES

Don Studholme, CAO provided the Board with an update from the business arising of the December 16th minutes as follows:

- Item 7.6 Increasing Market Rents: Still researching and not quite complete at this time. Will have a resolution at the next meeting.

6.0 CORRESPONDENCE

None.

7.0 OTHER BUSINESS

7.1 Election of Board Chair and Vice-Chair – 2010

Don Studholme facilitated the election process for Board Chair. The First Call for Nominations was made and Jim Whipple was nominated by Dan Coté, seconded by Arla West. Jim Whipple accepted the nomination as Board Chair. The Second and Third Call for Nominations were held and no other nominations were made. Nominations were closed.

MOVED BY: Dan Coté
SECONDED BY: Arla West

Motion # 3

THAT the nominee Jim Whipple accepts the position of Chair of the District of Timiskaming Social Services Administration Board for the year 2010.

CARRIED

Don Studholme facilitated the election process for Board Vice Chair. The First Call for Nominations was made and Mike Pearson was nominated by Norm Menard, seconded by Arla West. Mike Pearson accepted the nomination as Board Vice Chair. The Second Call for Nominations went out and Linda Cunningham was nominated by Norm Mino, seconded by Nina Wallace. Linda Cunningham declined the nomination as Board Vice Chair. A Third Call for Nominations was held and no other nominations were made. Nominations were closed.

MOVED BY:
SECONDED BY:

Norm Menard
Arla West

Motion # 4

THAT the nominee Mike Pearson accepts the position of Vice Chair of the District of Timiskaming Social Services Administration Board for the year 2010.

CARRIED

Jim Whipple took over the meeting as the new Board Chair. He thanked Mr. Norm Menard for his years of service on the Board and his time as Board Chair. He also welcomed Mr. Mike Pearson on the executive.

7.2 Proposed 2010 Budget

Don Studholme, CAO presented the Board with the proposed 2010 Budget. He began with a breakdown of the OMPF Allocation Notice that went out to the municipalities, explaining what we impact and what we don't. He also broke down the different program budgets explaining some of the changes since they were first presented to the Board. CAO reminded the Board that this is a draft budget and it continues to be subject to change. We are awaiting current MPAC and caseload numbers to ensure that municipal portions are as accurate as possible.

DIRECTION TO STAFF: Janice to contact Ministry and ensure that funds are being allocated appropriately and that we are not at risk of claw backs. Also requested a 5 year capital plan breakdown how much is being spent on each building unit. With the use of an Executive Statement, requested that the CAO present the final budget at the next meeting.

7.3 Apportionment

Don Studholme, CAO presented the Apportionment to the Board. Although many different opinions were presented it was noted that in order to make any changes to our Apportionment it requires a double majority vote of the municipalities.

DIRECTION TO STAFF: To investigate and prepare a report of what Apportionment Formula the other DSSAB's are using.

7.4 MOH Investigation

Don Studholme, CAO presented the Board with this information for their information.

7.5 Lynview Apartment in Englehart

Don Studholme, CAO presented this item to the Board for discussion. Although the Board agrees with and supports this initiative in principal, they are not willing to make any hasty decision at this time due to lack of information. An application can go in at a later time once they have been fully informed on the project.

7.6 Extension of 2009 Painting and Cleaning Contract

Don Studholme, CAO presented this item to the Board.

MOVED BY: Mike Pearson
SECONDED BY: Linda Cunningham

Motion # 5

THAT the Board approves the extension of the Painting and Cleaning contract with Derle and Jeanette's Handyman Service until December 31, 2010.

CARRIED

8.0 IN CAMERA SESSION

MOVED BY: Norm Mino
SECONDED BY: Dan Coté

Motion # 6

THAT the Board resolves to move into closed session to discuss two (2) Human Resources matter(s).

CARRIED

9.0 RETURN TO REGULAR MEETING

MOVED BY: Linda Cunningham
SECONDED BY: Norm Menard

Motion # 7

THAT the Board resolves to rise from the in camera session and reconvene with the regular meeting without report at 7:40 p.m.

CARRIED

10.0 ADJOURNMENT/ NEXT MEETING

MOVED BY: Linda Cunningham
SECONDED BY: Norm Menard

Motion # 8

THAT the Board meeting be hereby adjourned at 7:41 p.m.

AND that the next meeting be held on February 17, 2010, in Englehart, or at the call of the Chair.

CARRIED

Minutes signed as approved by the Board:



Board Chair

Feb. 24/10

Date