



District of Timiskaming Social Services Administration Board
Conseil d'administration des services sociaux du district de Timiskaming

**Minutes of the Regular Meeting of the Board
held Wednesday, March 24, 2010
at the TC&FS Boardroom, Englehart**

PRESENT: Jim Whipple, Chair
Mike Pearson, Vice Chair
Dan Coté
Linda Cunningham
Norm Mino
Nina Wallace
Tom Wells
Arla West
Don Studholme, Chief Administrative Officer
Isabelle Rhéaume, Executive Assistant to CAO (Recorder)

CALL TO ORDER:

The Regular Meeting of the Board was called to order at 5:30 p.m.

1.0 DISCLOSURE OF PECUNIARY INTEREST

None.

2.0 PETITIONS AND DELEGATIONS

None.

3.0 ADDITIONS TO AGENDA / ACCEPTANCE OF AGENDA

MOVED BY: Tom Wells **Motion # 1**
SECONDED BY: Arla West

THAT the agenda of the March 24, 2010, regular meeting of the Board be accepted as presented.

CARRIED

4.0 ADOPTION OF PREVIOUS MINUTES

MOVED BY: Nina Wallace **Motion # 2**
SECONDED BY: Dan Coté

THAT the minutes of the February 24, 2010, meeting of the Board be approved as presented.

CARRIED

5.0 BUSINESS ARISING FROM PREVIOUS MINUTES

Don Studholme, CAO provided the Board with updates from the business arising of the February 24th minutes as follows:

- Item 5.1 SH Resolution for MMAH, the resolution went out and we have started receiving some supporting resolutions from municipalities. It has also been sent to NOSDA and will be addressed by resolution at their upcoming AGM.
- Item 7.6 Housing Study, things are on hold at this time and may not move forward. NOHFC has rejected the request for funding and FedNor is now wavering on the idea. CAO will advise Board if anything changes.

6.0 CORRESPONDENCE

MOVED BY: Mike Pearson
SECONDED BY: Arla West

Motion # 3

THAT the Board receive the correspondence as presented, for information.

CARRIED

6.1 SHRRP Revised Allocation

Don Studholme, CAO presented this item to the Board for their information.

6.2 2008 OW Compliance Review

Don Studholme, CAO presented this item to the Board for their information. These are very favourable results for us. Jim Whipple, Board Chair stated that he hears about many reviews through NOSDA and this is one of the best results he's heard about.

7.0 OTHER BUSINESS

7.1 K1 Veteran's Home

Don Studholme, CAO presented this item to the Board by presenting a memo from the Social Housing Manager requesting a resolution approving the age mandate for the Zone K1 Veteran's Home be reduced from 65 to 60 years of age.

MOVED BY: Linda Cunningham
SECONDED BY: Tom Wells

Motion # 4

THAT the Board approve the age for new applicants for the Zone K1 and Area Veterans Home Corporation be changed from 65 years of age to 60 years of age effective immediately.

CARRIED

7.2 2009 Board Honorarium and Expenses

Don Studholme, CAO presented this item to the Board for approval. Some Board Members questioned the large differences between certain Board Members totals compared to the others. As there was no supporting information at the meeting this item was tabled until the next meeting awaiting verification of the numbers.

7.3 Board Committees

Don Studholme, CAO opened up this item to establish the Board Committees for 2010. There will be a Tender Ad-Hoc Committee to review the new procurement Policy and bring back their findings to the Board. This committee consists of Linda Cunningham, Chair, Mike Pearson, Arla West and Jim Whipple, as Board Chair. This committee will expire as of May 30th, 2010.

MOVED BY: Nina Wallace
SECONDED BY: Tom Wells

Motion # 5

THAT the Board approve the following committees and Members:

Human Resources Committee

Tom Wells, Chair
Norm Mino
Arla West
Jim Whipple, as Board Chair

Audit Committee

Mike Pearson, Chair
Dan Coté
Nina Wallace
Jim Whipple, as Board Chair

French Language Services Committee

Norm Mino, Chair
Dan Coté
Jim Whipple, as Board Chair

CARRIED

7.4 Ambulance Donation

Don presented this item to the Board to update them on the change and to get final approval.

MOVED BY: Dan Coté
SECONDED BY: Arla West

Motion # 6

THAT the EMS Ambulance 91-0026 be declared surplus and provided to the Hudson Township Fire Department for their use.

CARRIED

8.0 IN CAMERA SESSION

MOVED BY: Tom Wells **Motion # 7**
SECONDED BY: Nina Wallace

THAT the Board resolves to move into closed session to discuss three (3) Human Resources matter(s).

CARRIED

9.0 RETURN TO REGULAR MEETING

MOVED BY: Mike Pearson **Motion # 8**
SECONDED BY: Tom Wells

THAT the Board resolves to rise from the in camera session and reconvene with the regular meeting with report at 7:00 p.m.

CARRIED

MOVED BY: Linda Cunningham **Motion # 9**
SECONDED BY: Nina Wallace

THAT the Board direct the CAO to provide a retention incentive to Janice Loranger to the date of December 31, 2010 as per the CAO's in-camera memo.

CARRIED

MOVED BY: Norm Mino **Motion # 10**
SECONDED BY: Mike Pearson

THAT the Board approve the Finance Supervisor be granted an increase in pay while he fulfills the responsibilities of the Director of Finance during her maternity leave, as per the CAO in-camera memo.

CARRIED

10.0 ADJOURNMENT/ NEXT MEETING

MOVED BY: Norm Mino
SECONDED BY: Mike Pearson


Motion # 11

THAT the Board meeting be hereby adjourned at 7:07p.m.

AND that the next meeting be held on April 21, 2010, in Kirkland Lake, or at the call of the chair.

CARRIED

Minutes signed as approved by the Board:



Board Chair

April 21, 2010

Date