



# District of Timiskaming Social Services Administration Board

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Minutes Of The Meeting Held  
Thursday March 8, 2007  
At The Olde Towne Inn, Englehart

**PRESENT:** Al French, Chair  
Norm Menard, Vice Chair  
Arla West  
Bill Enouy  
Bob Hobbs  
Dan Cote  
Jim Whipple  
Judy Pace  
Nina Wallace

Eddie Alton, CAO

**GUESTS:** Patricia Willard-Inglis,  
Sue Neilsen (Temiskaming Speaker)

## **CALL TO ORDER:**

The meeting opened at 5:30 p.m.

## **1.0 DISCLOSURE OF PECUNIARY INTEREST**

None

## **2.0 IN CAMERA SESSION**

MOVED BY: Bill Enouy  
SECONDED BY: N. D. Menard

THAT the Board resolves to move into closed session to discuss human resource issue.

### CARRIED

MOVED BY: N. D. Menard  
SECONDED BY: Bill Enouy

THAT the Board resolves to rise from the in camera session with no report and reconvene with the regular Board meeting.

### CARRIED

### **3.0 ADOPTION OF PREVIOUS MINUTES – MARCH 8, 2007**

The minutes of the previous meeting were reviewed and approved.

MOVED BY: Bill Enouy  
SECONDED BY: N. D. Menard

THAT the minutes of the previous Board meeting held February 8, 2007 be hereby approved.

CARRIED

### **4.0 BUSINESS ARISING FROM PREVIOUS MINUTES**

At the previous meeting the population served by each EMS base was requested and below is the information requested. It was noted that the three bases provide service throughout the entire District as they are often required to cover in another area, which was part of the reason for direct delivery as a District service. The population counts based on 2004 populations were approximately:

North	13,091
Central	5,629
South	15,514

A request was asked if the Round Lake Fire Department accepted the vehicle. It was noted that a waiver was being created for them to sign to hold the DTSSAB harmless and once that was completed the vehicle would be transferred.

### **5.0 ADDITIONS TO AGENDA**

MOVED BY: Judy Pace  
SECONDED BY: Bob Hobbs

THAT the CAO provide the DTSSAB Board with the reporting structure for all DTSSAB employees.

DEFEATED

The CAO was requested to provide the above to Ms. Pace.

MOVED BY: Judy pace  
SECONDED BY: Bob Hobbs

WHEREAS there have been multiple complaints and allegations made by staff, not limited to, but identifying significant problems in the area of internal staff reporting, and whereas these complaints have not been investigated in the past, and whereas it is the responsibility of the Board of Directors to take seriously any and all complaints made to the DSSAB Board, be it resolved that the DSSAB Board of Directors consult with a labour relations lawyer to investigate the internal reporting practices for the DSSAB staff.

DEFEATED

Recorded vote was requested after the vote:

In Favor

Judy Pace

Opposed

Norm Menard  
Bill Enouy  
Arla West  
Dan Cote  
Jim Whipple

Abstain

Bob Hobbs  
Nina Wallace

MOVED BY: Judy Pace  
SECONDED BY: Bob Hobbs

WHEREAS the Board of Directors of DSSAB at it's February 8<sup>th</sup> meeting passed the decision to have the HR Director of DSSAB attend its March 8, 2007 meeting to discuss a personnel matter resulting from a formal complaint made to our Local MPP, and,  
WHEREAS this decision was made by the corporate body and not by any single board member, and,  
WHEREAS this decision was interfered with by certain members of the DSSAB Board of Directors after the decision of the corporate body was made,

BE IT RESOLVED that the DSSAB Board of Directors conduct an investigation, using a third party investigator, into the actions of said board members and their interference in a decision made by the corporate body, after the fact, resulting in actions taken by the CAO of the organization that were contrary to the Direction of the Board, and that Municipal Affairs and the Ministry of Community and Social Services be apprised of this situation and the circumstances surrounding it.

DEFEATED

Recorded vote was requested:

In Favor

Judy Pace

Opposed

Norm Menard

Bill Enouy  
Dan Cote  
Jim Whipple

Abstain

Bob Hobbs  
Nina Wallace  
Arla West

**6.0 ENGLEHART HOSPITAL LEASE**

The updated lease with the Englehart & District Hospital was presented and discussed. This lease provides for a larger ambulance bay plus accommodations for the on-call paramedics on site. The amount requested is slightly higher than the amount currently paid to the Kirkland & District Hospital due to the on-site accommodations. The DTSSAB will no longer be required to rent an apartment in Englehart.

MOVED BY: Arla West  
SECONDED BY: Dan Cote

THAT the Board approves the signing of the revised lease with the Englehart & District Hospital for the rental of the EMS Base for a term of five years at a cost of \$3,500 per month.

CARRIED

**7.0 TIERED RESPONSE AGREEMENTS WITH FIRE DEPARTMENTS**

The renewal of the tiered response agreement with the Town of Kirkland Lake and a new agreement with the Township of Armstrong were discussed. The merits of having these agreements in place were discussed and it was noted that additional agreements with other municipalities are being considered.

MOVED BY: Arla West  
SECONDED BY: Dan Cote

THAT the Board approves the Board Chair signing the Tiered Response Agreement with the Town of Kirkland Lake Fire Department as presented.

CARRIED

MOVED BY: Dan Cote  
SECONDED BY: Arla West

THAT the Board approves the Board Chair signing the Tiered Response Agreement with the Township of Armstrong as presented.

CARRIED

## **8.0 ACUTE STROKE PROTOCOL AGREEMENT**

The Acute Stroke Protocol Agreement was presented for Board approval. This protocol formalizes the process for treating patients and provides an increased level of care for stroke victims.

MOVED BY: Dan Cote  
SECONDED BY: Arla West

THAT the Board approves the Board Chair signing the Acute Stroke Protocol Agreement as presented.

CARRIED

## **9.0 MORTGAGE RENEWAL 25A TWEEDSMUIR**

The mortgage for 25 Tweedsmuir is up for renewal on June 1, 2007 and the province, which renews this mortgage on our behalf, requires a resolution to be able to solicit and arrange the renewal. This request allows them to negotiate on our behalf and they will report back with the rate and term.

MOVED BY: Dan Cote  
SECONDED BY: Jim Whipple

THAT the Board approves and authorizes the Board Chair to sign the Resolution of the Board of Directors for the renewal of the mortgage for 25 Tweedsmuir in Kirkland Lake as presented.

CARRIED

## **10.0 TEMISKAMING DISTRICT ASSESSMENT AND RESOURCE SERVICES STATISTICS**

The 2006 activity from the Employee Family Assistance Program was provided showing that 5 DTSSAB employee's used the service in 2006.

## **11.0 NOSDA ANNUAL MEETING INVITATION**

The invitation to the NOSDA conference was discussed and Jim Whipple, Bob Hobbs and the CAO will be attending.

## **12.0 ADMIN, OW, CC, EMS CHEQUE REGISTER**

MOVED BY: N. D. Menard  
SECONDED BY: Bill Enouy

THAT the Board receives the Administration, Ontario Works, Child Care and Emergency Medical Services cheque registers #988 to #1000 for information.

CARRIED

### **13.0 SOCIAL HOUSING PROGRAM CHEQUE REGISTER**

MOVED BY: Bill Enouy  
SECONDED BY: N. D. Menard

THAT the Board receives the Social Housing Program cheque registers #10896 to #10994 for information.

CARRIED

### **14.0 CORRESPONDENCE**

- CMHC Average Market Rents
- DNSSAB ODSP Resolution
- ONPHA E-Aert February 18, 2007
- AMO Alert 07-007
- AMO Alert 07-008
- AMO Alert 07-009

MOVED BY: N. D. Menard  
SECONDED BY: Bill Enouy

THAT the Board accepts the correspondence as presented.

CARRIED

### **15.0 OTHER BUSINESS**

A meeting to discuss the 2007 Budget was set for March 21, 2007 at the DTSSAB office in New Liskeard starting at 5:00 p.m. Information will be sent out prior to the meeting.

### **16.0 NEXT MEETING**

MOVED BY: Dan Cote  
SECONDED BY: Arla West

THAT the regular Board meeting of Thursday February 8, 2007 is hereby adjourned at 7:20 p.m. to meet again on Wednesday March 28, 2007 unless otherwise changed, or at the call of the Chair.

CARRIED