



District of Timiskaming Social Services Administration Board
Conseil d'administration des services sociaux du district de Timiskaming

**Minutes of the Meeting of the Board held
October 11, 2007
At The Olde Town Inn, Englehart**

PRESENT: Norm Menard
Jim Whipple
Nina Wallace
Norm Mino
Bob Hobbs
Dan Cote
Judy Pace
Dwight McTaggart

REGRETS: Linda Cunningham
Arla West

Guests: Eight (8)

CALL TO ORDER:

The meeting opened at 5:50 pm

1.0 DISCLOSURE OF PECUNIARY INTEREST
None

2.0 PETITIONS AND DELEGATIONS
None

3.0 IN CAMERA SESSION
Moved to end of meeting to accommodate guests.

4.0 ADOPTION OF PREVIOUS MINUTES

Moved By: Bob Hobbs **Motion #1**
Seconded By: Dan Cote

That the minutes of the previous Board meeting held September 13, 2007 be hereby approved as amended.

Item #8: Disclosure of pecuniary interest should have been declared by Eddie Alton, CAO, regarding non-union salary increase, an increase he and Cyndi would receive. This issue was raised by Norm Mino.

Judy Pace noted that she expressed her regrets as she was not in attendance at the meeting of September 13, 2007.
Nina Wallace objected to the discussion.

Carried

5.0 BUSINESS ARISING FROM PREVIOUS MINUTES
None

6.0 ADDITIONS TO AGENDA

- a) Policies: Request for a copy of policies was raised again by Judy Pace.
- b) Handicap chair lift: Discussion centered on the purchase of a chair lift from Ms Huff, then expanded into other possible sources of chair lifts available including Audrey Cozak and KLCVI.

7.0 BY-LAWS
No report

8.0 COMMITTEE/BOARD REPORTS

- a) **Contract Extension Best Start Program**
Moved By: Bob Hobbs Motion #2
Seconded By: Normand Mino

That the Board approves extending the contract with S. Blackburn under the same terms and conditions as negotiated previously for providing assistance with the Best Start Program.

Carried

Ms. Pace noted that moving forward all new contracts need to be presented to the Board before approval and/or changes are made; a recorded vote was requested on Motion #2

Board Member	In Favour	Opposed
Dan Cote	X	
Linda Cunningham		
Bob Hobbs	X	
Norm Menard	X	
Norm Mino	X	
Judy Pace		X
Nina Wallace	X	
Arla West		
Jim Whipple	X	
	6	1

- b) **Request to apply for additional Homelessness Funds:**
Moved By: Normand Mino Motion #3
Seconded By: Bob Hobbs

THAT the Board approves the CAO's request for additional 100% provincially funded Homelessness dollars.

Carried

and that the Board Chair and CAO be designated as the contacts with BDO Dunwoody.

Carried

Ms Pace requests a copy of the contract and a vote on Item #8e

Board Member	In Favour	Opposed
Dan Cote	X	
Linda Cunningham		
Bob Hobbs	X	
Norm Menard	X	
Norm Mino	X	
Judy Pace		X
Nina Wallace	X	
Arla West		
Jim Whipple	X	
	6	1

f) Petty Cash Policy

Moved By: Normand Mino
Seconded By: Nina Wallace

Motion #7

THAT the Board approves the changes to the Petty Cash Policy adding a petty cash fund of \$100.0 for the Social Housing Staff in New Liskeard as well as \$100.00 for the Social Housing Staff in Kirkland Lake in order to meet the day to day needs of the program.

Carried

g) Reimbursement of Expenses Policy

Moved By: Normand Mino
Seconded By: Nina Wallace

Motion #8

THAT the Board approves the changes made to the Reimbursement of Expenses Policy as presented at the October 11, 2007 meeting.

Tabled

Moved By: Nina Wallace
Seconded By: Normand Mino

THAT the Board agrees to defer item #8g to the next scheduled Board meeting. It was requested that the old policy be presented at the same time.

Carried

9.0 ACCOUNTS

A) Admin, OW, CC, EMS Cheque Register

Moved By: Bob Hobbs

Motion #9

Seconded By: Dan Cote

THAT the Board receives the Administration, Ontario Works, Child Care, and Emergency Medical Services cheque registers #1079 to #1086 for information.

Carried

B) Social Housing Cheque Registers

Moved By: Dan Cote

Motion #10

Seconded By: Bob Hobbs

THAT the Board receives the Social Housing Program cheque registers #11233 to #11604 for information.

Carried

C) Financial Statements & Capital Job Payment Report

Presented for Board information

10.0 STATISTICAL INFORMATION

Program updates presented for Board information.

11.0 CORRESPONDENCE

- a) New partnership – Northern College & Ontario Works Program
- b) Benefit Experience Update
- c) Federal/Provincial/Territorial 2005 National Child Benefit Progress Report
- d) 30 day notification of Timiskaming District Emergency Medical Services Ambulance Review
- e) 2007/08 Allocations for Best Start Demonstration Communities

Moved By: Dan Cote

Motion #11

Seconded By: Bob Hobbs

THAT the Board accepts the correspondence as presented.

Carried

12.0 OTHER BUSINESS

None

13.0 IN CAMERA SESSION

Moved By: Jim Whipple

Motion #12

Seconded By: Nina Wallace

THAT the Board resolves to move into closed session to discuss Human Resource, Finance questions, and information regarding the previous closed session.

Carried

Moved By: Dan Cote Motion #13
Seconded By: Norman Menard

THAT the Board resolves to rise from the in camera session with no report and reconvene with the regular board meeting.

Carried

14.0 ADJOURNMENT/NEXT MEETING

Moved By: Jim Whipple Motion #14
Seconded By: Nina Wallace

THAT the regular Board meeting of Thursday October 11, 2007 is hereby adjourned at 8:44 pm to meet again on Wednesday October 24, 2007 unless otherwise changed, or at the call of the Chair.

Carried