



District of Timiskaming Social Services Administration Board
Conseil d'administration des services sociaux du district de Timiskaming

**Minutes of the Regular Meeting of the Board
held Wednesday, June 18, 2008
at 40 Third Street, Englehart**

PRESENT: Jim Whipple, Acting Chair / Vice Chair
Dan Coté
Linda Cunningham
Bob Hobbs
Norm Mino
Tom Wells
Arla West
Melissa Harrison, Chief Administrative Officer (A)
Isabelle Rhéaume, Executive Assistant to CAO (Recorder)

GUESTS: Dani Grenier-Ducharme, Best Start Project Manager
Jill Herd, Child Care Manager
Kim Jackson, Chair, Timiskaming Best Start Network

REGRETS: Norm Menard, Chair
Nina Wallace

CALL TO ORDER:

The Regular Meeting of the Board was called to order at 5:36 p.m.

1.0 DISCLOSURE OF PECUNIARY INTEREST

None.

2.0 PETITIONS AND DELEGATIONS

None.

3.0 ADDITIONS TO AGENDA / ACCEPTANCE OF AGENDA

MOVED BY: Dan Coté
SECONDED BY: Tom Wells

Motion # 1

THAT the agenda of the June 18, 2008, meeting of the Board be accepted as presented.

CARRIED

4.0 ADOPTION OF PREVIOUS MINUTES

MOVED BY:

Bob Hobbs

Motion # 2

SECONDED BY:

Norm Mino

THAT the minutes of the May 29, 2008 meeting be approved as presented.

CARRIED

5.0 BUSINESS ARISING FROM PREVIOUS MINUTES

5.1 Item 4.1 - Letters of thanks for volunteer Paramedics

Melissa Harrison, CAO (A) provided an update regarding the letter of thanks to the EMS staff who volunteered their time to facilitate the CPR training and support community relations. The letters were signed this evening and will be sent out to the individuals involved.

5.2 Item 6.1 – Public Access Defibrillator Press Conference

Melissa Harrison, CAO (A) provided the Board with an update on the PAD Press Conference which took place on June 6th; she thanked Mr. Wells for representing the Board and distributed some media coverage of the event.

5.3 Annual General Meeting Update

Melissa Harrison, CAO (A) presented the Board with a memo summarizing the highlights of the AGM and some media coverage that was published of the event. It was noted by the Board that they too had received positive feedback from the evening and that this should be continued annually.

6.0 CORRESPONDENCE

6.1 MMAH letter re: 2008 Rent Bank allocation of \$8,631

Melissa Harrison, CAO (A) spoke to the Board of a Letter received from the Ministry of Municipal Affairs and Housing regarding additional 100% provincial funding for the Rent Bank and they reviewed the Board Report together, prepared by Mark Stewart, Ontario Works Manager.

6.2 SHSC: Discussion Paper “Is there an Optimum Size for a Social Housing Provider?”

Melissa Harrison, CAO (A) discussed this report with the Board.

6.3 MCSS-MCYS letters: Best Start Funding Allocation 2008/09

Melissa Harrison, CAO (A) reviewed with Board and Management the letters received from the Ministry regarding Best Start funding; which will be further analysed and brought forward as part of the Q2 Finance Report to the Board.

MOVED BY:
SECONDED BY:

Arla West
Bob Hobbs

Motion # 3

THAT the Board receive the Correspondence as presented, for information.

CARRIED

7.0 OTHER BUSINESS

7.1 Presentation of Best Start / Child Care / OEYC Integrated Community Plan 2008/09

Dani Grenier-Ducharme, Best Start Project Manager; Jill Herd, Child Care Manager; and Kim Jackson, Chair, Timiskaming Best Start Network presented their programs and joint community plan to the Board for 2008-2009. The group was commended for the excellent partnerships and programming developed in our communities.

MOVED BY:
SECONDED BY:

Tom Wells
Arla West

Motion # 4

THAT the Board accept the 2008 – 2009 Best Start / Child Care / Ontario Early Years Centre Joint Community Plan as presented.

CARRIED

7.2 Reception Statistics and Analysis

Melissa Harrison, CAO (A) reviewed and discussed with the Board the Report prepared by Mark Stewart, Ontario Works Manager regarding the statistics around front line client service.

7.3 Update: National Child Benefit Reinvestment Strategy

Melissa Harrison, CAO (A) presented and discussed with the Board a proposed strategy to reinvest all remaining NCB savings in 2008, as required by the Ministry. The Board directed the staff to conduct a request for proposal process as in the past. The Board would like to extend the opportunity to municipalities and community partners in order to serve the greatest number of children across the District.

7.4 Board Honorarium Policy

Jim Whipple, Acting Board Chair reviewed the Report outlining recommendations regarding the Board Honorarium Policy. The Board discussed different options and revisions; effective date will be retroactive to July 1st, 2008. Direction was given to staff to prepare a single revised draft policy for the next Board Meeting. The Board also requested that staff provide a detailed financial report of the Board Member expenses at minimum semi-annually.

7.5 CAO Report: 2008 Work Plan Update

Melissa Harrison, CAO (A) presented the Board with the highlights of the DTSSAB work plan updates.

MOVED BY: Tom Wells **Motion # 5**
SECONDED BY: Dan Coté

THAT the Board accept the Rent Bank, Reception Client Volume, and CAO's Work Plan Update Reports as presented, for information..

CARRIED

8.0 IN CAMERA SESSION

MOVED BY: Linda Cunningham **Motion # 6**
SECONDED BY: Arla West

THAT the Board resolves to move into closed session to discuss Human Resources, Finance, and Legal matters.

CARRIED

9.0 RETURN TO REGULAR MEETING

MOVED BY: Bob Hobbs **Motion # 7**
SECONDED BY: Norm Mino

THAT the Board resolves to rise from the in camera session and reconvene with the Regular Board Meeting without report at 9:41 pm.

CARRIED

10.0 ADJOURNMENT/ NEXT MEETING

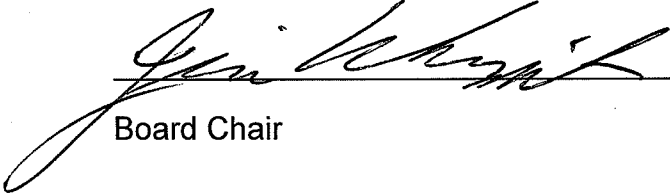
MOVED BY: Linda Cunningham **Motion # 8**
SECONDED BY: Dan Coté

THAT the Board meeting be hereby adjourned at 9:42 pm.

AND that the next meeting will be held on July 16th, in Englehart, or at the call of the Chair.

CARRIED

Minutes signed as approved by the Board:


Board Chair

July 16/08.
Date