



District of Timiskaming Social Services Administration Board
Conseil d'administration des services sociaux du district de Timiskaming

**Minutes of the Regular Meeting of the Board
held Thursday, January 8, 2009
at 40 Third Street, Englehart**

PRESENT: Norm Menard, Chair
Jim Whipple, Vice Chair
Dan Coté
Bob Hobbs
Linda Cunningham
Norm Mino
Nina Wallace
Tom Wells
Arla West
Don Studholme, Chief Administrative Officer
Isabelle Rhéaume, Executive Assistant to CAO (Recorder)

GUESTS: None.

REGRETS: None.

CALL TO ORDER:

The Regular and Budget Meeting of the Board was called to order at 5:35 p.m.

Norm Menard, Board Chair welcomed the newly appointed CAO, Don Studholme to the DTSSAB on behalf of the Board.

1.0 DISCLOSURE OF PECUNIARY INTEREST

None.

2.0 PETITIONS AND DELEGATIONS

None.

3.0 ADDITIONS TO AGENDA / ACCEPTANCE OF AGENDA

Jim Whipple requested the addition of an item under 7.0 RE: NODSA 2009 AGM. Norm Menard requested the addition of 1 Human Resources item under 8.4.1 of the In-Camera Agenda.

MOVED BY: Norm Mino
SECONDED BY: Bob Hobbs

Motion # 1

THAT the agenda of the January 8, 2009, regular and budget meeting of the Board be accepted as amended.

CARRIED

4.0 ADOPTION OF PREVIOUS MINUTES

MOVED BY:

Jim Whipple

Motion # 2

SECONDED BY:

Nina Wallace

THAT the minutes of the December 17, 2008, meeting of the Board be approved as presented.

CARRIED

5.0 BUSINESS ARISING FROM PREVIOUS MINUTES

Don Studholme, CAO provided the Board with updates from the business arising of the December 17th minutes as follows:

- Item 6.2 MOHLTC 2009 EMS Grant Adjustment covered as item 5.1 on tonight's agenda
- Item 6.4 Board request for report re: OMPF Funding and Uploading of OW and ODSP costs – pending, will be provided during upcoming budget meetings with Board
- Item 7.5 Board request for description of Best Start activities under operating expenses totaling over \$3M. Still outstanding will have to be brought forward at Jan. 28th meeting.
- Item 7.6 NCB Reinvestment 2008 – contribution to TCFS Angel program - letter was sent
- Item 7.7 Board Expenses: reminder for Board members to submit all remaining expense claims for 2008.
- Item 7.8 2009 Board meeting schedule was approved – Isabelle still working on finalizing locations prior to posting on Web Site
- Item 8.3 Ombudsman's office – they responded requesting more information. Recommendation to follow regulations in the Municipal Act as it would be much easier and promotes accountability and transparency. Suggestion that we draft a Policy or Procedural By-Law.

5.1 2009 EMS Grant Adjustment

This information was presented to the Board, which was discussed and questions answered. There were some questions if our Cross Borders agreements affected this reduction but it appears to be strictly due to a formula the Ministry uses and it is hard to be able to predict these fluctuations in funding. Fact is we are not being funded 50/50 and we are appealing this decision.

MOVED BY:

Linda Cunningham

Motion # 3

SECONDED BY:

Norm Mino

WHEREAS, the District of Timiskaming Social Services Administration Board has responsibility for the direct delivery of Emergency Medical Service (EMS) Land Ambulance Services and the 23 member municipalities and territories without municipal organization share in paying for service delivery with the Province of Ontario;

AND WHEREAS the Province of Ontario's financial contributions to EMS service delivery of fifty (50%) percent are based on historical expenditure levels;

AND WHEREAS the Province of Ontario has not recognized the 2008 costs of purchasing life-saving defibrillators in order to meet mandated/legislated advanced life support as operational expenditures.

AND WHEREAS the Province of Ontario has not recognized the additional costs associated with land ambulance service delivery in the North, given the vast geography, First Nation responsibilities, and rural and remote areas in order to provide seamless, equal access to all residents in Northern Ontario.

AND WHEREAS, due to mandated/legislated service delivery requirements combined with increasing call volumes, and collective agreement settlements, both the capital and operating requirements associated with EMS service delivery have resulted in extraordinary increasing financial expenditures for 2009;

AND WHEREAS the reduction of provincial contributions in the amount of \$305,609 will translate into a shortfall of provincial funding for the 2009 budget year, resulting in an inequity in the cost sharing commitment with the Province of Ontario;

AND WHEREAS the 23 member municipalities in the District of Timiskaming cannot absorb these additional costs;

NOW THEREFORE the District of Timiskaming Social Services Administration Board resolve:

1. That the Minister of Health and Long-Term Care for the Province of Ontario be requested to pay a full fifty (50%) per cent cost share for EMS Land Ambulance Service delivery in order to address the current and on-going capital and operating requirements; and further
2. That the Minister of Health and Long-Term Care, the Minister of Finance and the Premier of Ontario be advised that due to municipal economic circumstances, a full fifty (50%) per cent Provincial cost share is necessary to avoid jeopardizing provincial established service delivery requirements/standards; and further
3. That a copy of this resolution be forwarded to
 - MPP David Ramsay, Timiskaming-Cochrane;
 - Association of Municipal Emergency Medical Services of Ontario (AMEMSO);
 - Association of Municipalities of Ontario (AMO);
 - Federation of Northern Ontario Municipalities (FONOM);
 - Northern Ontario Municipal Association (NOMA);
 - Northern Ontario Service Deliverer's Association (NOSDA);

- Timiskaming Municipal Association (TMA); and the
- 23 member municipalities and territories without municipal organization in the District of Timiskaming

CARRIED

6.0 CORRESPONDENCE

**6.1 MOHLTC: Revocation of Part IV of Ontario Regulation 129/99
re: Cross Border Billing** *(dated December 2, 2008)*

Presented to the Board for information purposes.

6.2 MMAH: Status of SH Affordable Housing Program Allocations
(dated December 16, 2008)

Presented to the Board for information purposes.

MOVED BY: Bob Hobbs **Motion # 4**
SECONDED BY: Arla West

THAT the Board receive the Correspondence as presented, for information.

CARRIED

7.0 OTHER BUSINESS

Jim Whipple advised the Board that he has received information that the NOSDA 2009 AGM will be held in Sault Ste. Marie from Monday April 27th to Wednesday April 29th, 2009. Jim Whipple, Tom Wells and Linda Cunningham have displayed an interest in attending. A motion will be brought forward once all the information regarding the AGM has been received.

7.1 Election of Board Chair and Vice Chair - 2009

Don Studholme facilitated the election process for Board Chair. The First Call for Nominations was made and Norm Menard was nominated by Bob Hobbs, seconded by Dan Coté. Norm Menard accepted the nomination as Board Chair. The Second and Third Call for Nominations were held and no other nominations were made. Nominations were closed.

MOVED BY: Bob Hobbs **Motion # 5**
SECONDED BY: Dan Coté

THAT the nominee Norm Menard accepts the position of Chair of the District of Timiskaming Social Services Administration Board for the year 2009.

CARRIED

Norm Menard facilitated the election process for Board Vice Chair. The First Call for Nominations was made and Jim Whipple was nominated by Tom Wells, seconded by Linda Cunningham. Jim Whipple accepted the nomination as Board Vice Chair. The Second and Third Call for Nominations were held and no other nominations were made. Nominations were closed.

MOVED BY: Tom Wells
SECONDED BY: Linda Cunningham

Motion # 6

THAT the nominee Jim Whipple accepts the position of Vice Chair of the District of Timiskaming Social Services Administration Board for the year 2009.

CARRIED

7.2 2009 Interim Levy to Municipalities

MOVED BY: Nina Wallace
SECONDED BY: Arla West

Motion # 7

THAT the Board approves billing the municipalities using the same costs and apportionment percentages as in 2008 until such time as the 2009 budget has been finalized.

CARRIED

7.3 Audit Committee Update & Apportionment of Auditors for 2008.

Jim Whipple presented to the Board Ross, Pope and Company's work plan for our audit. The Board suggested that at our May 2009 AGM we should be appointing our auditor for 2009.

MOVED BY: Jim Whipple
SECONDED BY: Norm Mino

Motion # 8

THAT the Board approve the appointment of Ross, Pope and Company as the Auditor for the year ending December 31, 2008.
And the work plan as presented by Jim Whipple Board Committee Chair.

CARRIED

7.4 Ad-Hoc Tender Committee Update & Terms of Reference

The Board reviewed the Terms of Reference and made one change on page 2, item 1.1; to add "May" to the beginning of this item.

MOVED BY: Linda Cunningham
SECONDED BY: Jim Whipple

Motion # 9

THAT the Terms of Reference of the Ad-Hoc Tender Committee be approved as amended.

CARRIED

8.0 IN CAMERA SESSION

MOVED BY: Dan Coté
SECONDED BY: Tom Wells

Motion # 10

THAT the Board resolves to move into closed session to discuss Human Resources matters.

CARRIED

9.0 RETURN TO REGULAR MEETING

MOVED BY: Nina Wallace
SECONDED BY: Linda Cunningham

Motion # 11

THAT the Board resolves to rise from the in camera session and reconvene with the regular and budget meeting without report at 7:40 p.m.

CARRIED

10.0 ADJOURNMENT/ NEXT MEETING

MOVED BY: Nina Wallace
SECONDED BY: Arla West

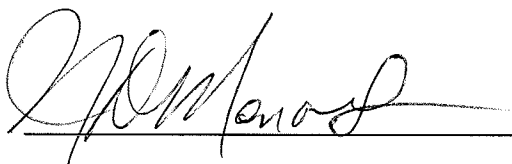
Motion # 12

THAT the Board meeting be hereby adjourned at 7:42 p.m.

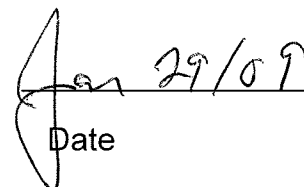
AND that the next meeting be held on January 29, 2009, in Englehart, or at the call of the Chair.

CARRIED

Minutes signed as approved by the Board:



Board Chair



Date